

**Mayor**

Oscar Leeser

City Council*District 1*

Ann Morgan Lilly

District 2

Larry Romero

District 3

Emma Acosta

District 4

Carl L. Robinson

District 5

Dr. Michiel R. Noe

District 6

Claudia Ordaz

District 7

Lily Limón

District 8

Cortney C. Niland

City Manager

Tommy Gonzalez

CONTRACTOR REQUIREMENTS**ASSUMED NAME or D.B.A. CERTIFICATE:** County Clerk's Office: 501 E. San Antonio (915)-546-2071**GENERAL CONTRACTOR REQUIREMENTS FOR:**New Commercial & Tenant Improvements
New Residential, Additions, Alterations

1. Contractor Registration Application (\$102.00 Annual Fee)
2. Certificate of Insurance (GL) (Minimum \$100,000.00) *
3. Blanket Building Construction Bond (\$25,000.00) or
4. Blanket Building Construction Bond (\$10,000.00) can be submitted for the following :
 - a. Irrigation installations, b. Site lighting & landscape installations, c. Temporary structure placement, d. Mobile placement permits, e. Temporary sign permits, f. Tents in excess of 200 square feet, g. Fences, h. Patch & paint permits, i. Pavement cuts or excavation in the public right of way. Building Official shall have the authority to require a bond in the amount of \$25,000.00 if the subject work exceeds \$10,000.00 in valuation.

ELECTRICAL, MECHANICAL, PLUMBING, IRRIGATION, & FIRE CONTRACTOR REQUIREMENTS:**1. Contractor Registration Application (\$102.00 Annual Fee) along with State License:****A. Electrical Contractor:**

1. Electrical Contractor's License
2. Master Electrician State License

D. Irrigation Contractor:

1. State Irrigator's License

B. Mechanical Contractor:

1. Master Mechanical State License

E. Fire Contractor:

1. State ACR (Alarm) License
2. State SCR (Sprinkler) License
3. State ECR (Extinguisher) License

C. Plumbing Contractor:

1. MasterPlumber's State License
2. Contractor Registration Application (fee not applicable)

SIGN CONTRACTOR & ELECTRICAL SIGN CONTRACTOR REQUIREMENTS:**A. Sign Contractor License or Contractor Registration for:**

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|---|-----|---|
| 1. Sign Painting Only | Fee | \$ 112.00Insurance & License |
| 2. On/Off Premise Sign | Fee | \$ 609.00Insurance & Bond or w/electrical |
| a. Master Sign Electrician License | | Contractor Registration |
| b. Electrical Sign Contractor's License | | (see application) |
| 3. Inflatable Signs - B-3 | Fee | \$1,215.00Insurance, Bond, & License |
| 4. Inflatable Signs - B-4 | Fee | \$ 609.00Insurance, Bond, & License |

All contractors must submit a list of the names of the persons who are authorized to pull permits for their company on the authorized list form included in the contractor registration packet.***Certificate of Insurance must specify City of El Paso as the Certificate Holder**

Planning & Inspections Department
 City 3 | 801 Texas Avenue | El Paso, Texas 79901 | (915) 212-0083
Dedicated to Outstanding Customer Service for a Better Community